

# Riverside Drive Charter School

## Governance Council Meeting

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January 20, 2016

### Welcome

#### Governance Council

Kesia Doucette, Principal; Sybil Goodkin, Chair/Parent; Suzanne Eisenberg, Vice-Chair/Teacher; Catherine Wygal, Secretary/Parent; Ilra Wi, Parliamentarian/Teacher; Hope Cameron, Parent/PFRD Rep; Jenni Gerdes, Teacher/Parent; Sandra Rodriquez, ELAC/Parent; Angie Ware, Classified Staff; Elizabeth Kate Zubkoff/Parent

#### Attendees and Presenters

Sybil Goodkin, Chair/Parent; Suzanne Eisenberg, Vice-Chair/Teacher; Catherine Wygal, Secretary/Parent; Ilra Wi, Parliamentarian/Teacher; Hope Cameron, Parent/PFRD Rep; Jenni Gerdes, Teacher/Parent; Angie Ware, Classified Staff; Elizabeth Kate Zubkoff, Parent; Christine Higgins, Charter Renewal Chair; Damon Johnson, Parent/Alternate

### Reading and Approval of Minutes

Sybil Goodkin called the meeting to order at 3:05pm.

The council reviewed the minutes from the last meeting and approved with a minor change to attendance of Damon Johnson.

### Charter Renewal Update

Christine Higgins

We are going to move forward as an SAS school per Kesia Doucette. Draft is out for review on the Charter Renewal. On Friday, January 22<sup>nd</sup>, parents and faculty will be able to review. School must set time aside for teachers to review, perhaps on Tuesdays at the 1:30pm break. Vote on Charter will be at the next meet on 2/10/2016.

We received the template from LAUSD for charter submission and it appears straight forward. We must submit renewal by the March deadline or we will lose our charter.

### Charter Renewal Element 4 Update

Sybil Goodkin

Review Elements of Charter renewal with a change on PFRD to include them in the governance council, which they are currently not. Sharron Bradley is our charter rep who would need to approve the addition. Need further discussion on wording on page 82.

Discussions regarding committee attendance and participation at the Governance Council meetings. Currently, participation for committees is scattered. Do we want to continue to request that all committees attend?

Sybil Goodkin will try to enforce dialog with committees.

Sybil Goodkin will request that all committees provide monthly updates.

## Budget Update

Sybil Goodkin

Not many changes to the budget, but we are getting a new teacher that we have to pay for per LAUSD. We've been paying for the substitute teacher and will have to pay about another \$30,000 through the end of the school year. We've reduced the number of TA's on staff, but are budgeted for 10.

## Charter Review

No Update

## Hiring Update

Sybil Goodkin

Paying for Mr. Ronnie out of PFRD for now but may need to adjust moving forward.

## New Business

### Budget and Communications Survey:

Sybil Goodkin & Hope Cameron

Budget and Communications Survey on Survey Monkey – Survey needs to go out in January. Sybil and Hope can chair the committee. We'll get the survey out in February, but need to discuss elements of the survey.

PE: Revisit Grants Committee request to provide 1 day of PE funded by LAUSD; we have applied for the Grant.

Technology: Not sure what the next step would be for tech.

Instructional Support for the Science Lab: Suggest having a science teacher.

### Campus Beautification Proposal

Sybil Goodkin

February 20, 2016 Beautification – Request for supplies and paints for playground  
Proposal has been unanimously approved.

### Governance Board Chair Announcement

Sybil Goodkin is leaving Riverside. Suzanne will be president, Vice-Chair will be Vice Chair. Damon Johnson will be an official council member. Revised Board positions unanimously approved.

## Committee reports

### ART

None

### ATTENDANCE

None

### BUDGET

None

## **GRANT WRITING**

Elizabeth Zubkoff

Met with Ronya, and presented a grant for PE Grant and submitted to LAUSD to fund a PE teacher 1-day a week for the school for up to 2-years. Potential for additional funding through PFRD. Includes equipment.

## **SAFETY**

None

## **BEAUTIFICATION**

Sybil Goodkin

See above

## **BY-LAW**

Christine Higgins

See above new business

## **OUTREACH**

Hope Cameron

We may want to reevaluate the mission statement to make it more "In Reach" focused building strength in the community. Potential to change name to "Community Building" both in and out of Riverside Drive.

## **CURRICULUM**

Suzanne Eisenberg

No Update

## **ELAC**

None

## **PFRD**

Hope Cameron

PFRD Meeting tonight. Low attendance at meetings. Variety show this weekend.

## **SCIENCE**

None

## **TECH**

None

## **Public Comment**

Catherine Wygal brought up the limited space in the auditorium for the Holiday Performance. Many families were not able to view the 3<sup>rd</sup> performance because of over-capacity. Question was raised about how to mitigate this for future shows.

## **Adjourned 4:32pm**

Next meeting February 10<sup>th</sup>.

## Action Log Summary

New actions this meeting:

- Kesia Doucette needs to present a budget update based on our approval from last year

Carryover actions from prior meetings:

- **Kesia** will email charter review self-evaluation to the council
- **Art and Curriculum Committees** need to meet to discuss the larger arts in the classroom options with regard to electives.
- **By Laws Committee** - Change By Laws wording for the hiring committee to upper grade rep or lower grade rep rather than specific grade level reps.
- **Curriculum Committee, Governance Community Involvement Committee, Grant Writing Committee and Awards Committee and Kesia Doucette:** need to collaborate on student character building program possibilities.
- **Kesia Doucette:** Find out from LAUSD what happens if our school hits capacity in the near future.

Completed since last meeting:

No Report