

Riverside Drive Charter School

Governance Council Meeting

December 9, 2015

Welcome

Governance Council

Kesia Doucette, Principal; Sybil Goodkin, Chair/Parent; Suzanne Eisenberg, Vice-Chair/Teacher; Catherine Wygal, Secretary/Parent; Ilra Wi, Parliamentarian/Teacher; Hope Cameron, Parent/PFRD Rep; Jenni Gerdes, Teacher/Parent; Sandra Rodriquez, ELAC/Parent; Angie Ware, Classified Staff; Elizabeth Kate Zubkoff/Parent

Attendees and Presenters

Kesia Doucette, Principal; Sybil Goodkin, Chair/Parent; Suzanne Eisenberg, Vice-Chair/Teacher; Catherine Wygal, Secretary/Parent; Ilra Wi, Parliamentarian/Teacher; Hope Cameron, Parent/PFRD Rep; Jenni Gerdes, Teacher/Parent; Sandra Rodriquez, ELAC/Parent; Angie Ware, Classified Staff; Elizabeth Kate Zubkoff/Parent; Damon Johnson, Parent/Alternate; Christine Higgins, Charter Renewal Chair/ Wendy Thompson, Alternate/Parent; Jamie Adlof/Parent; Deon Bush/Parent

Reading and Approval of Minutes

Sybil Goodkin called the meeting to order at 3:05pm.

The council reviewed the minutes from the last meeting and approved.

Charter Renewal Update

Christine Higgins

Time line has slipped. We were going to submit by Dec 18th intake window, but LAUSD is delayed with input form and articles of the charter are still in question so the new goal for completion is late January or February. Our status as school of advanced studies in question. Kesia is reviewing with teachers as this is not a governance issue. No deterrent except the ambiguity of not knowing if we're a charter or not. Mr. Wi would like to get it done sooner but with the holidays get in the way of approval process.

Charter Renewal Element 4 Update

Sybil Goodkin

Review Elements of Charter renewal, membership and selection changes, Special Ed / ELAC involvement too. Review of voting protocol. Vote in Spring for new members. New members attend May meeting but don't vote until Fall. Hope would like PFRD President on the board not just as an attendee, not just reporting on committees. PFRD presence on the board is key. Sybil will update and revise in time for the next meeting.

Budget Update

Kesia Doucette

Kesia spoke with the fiscal specialist and the budget has been updated. (SEE ATTACHED BUDGET)

Hiring another teacher – we have earned a teacher by growth so we have to cover costs from Norm Day – October. The teacher is a sub, but they want to keep her on permanently. We're still enrolling kids (6 last week). Some are leaving / moving to other states.

Charter Review

Kesia Doucette

Karen Bradley came to review charter. EL population review. That group of students is 1/5 kids are RSC. Must address their needs as part of the Charter Renewal to address the needs of EL students. Mr. Wi and Ms. Arnell have started reviewing EL needs. Ms. Bradley toured the campus, happy with campus and classes. Discussed science scores which are now up to 69% from 64%. Talked about computers. Review went well. No news from her yet. As for as charter renewal goes, template is not yet up.

DIBELS (Dynamic Indicators of Basic Early Literacy Skills) is a series of short tests that assess early childhood (K-6) literacy and reading comprehension score our 2nd graders scored well, then dropped this year...it depends on how you review the data.

New Business

Sybil Goodkin

Budget and Communications Survey on Survey Monkey – Survey needs to go out in January. Sybil and Hope can chair the committee... Christine will help.

Proposed meeting date change for next January. Push date to January 20th. Approved.

Committee reports

ART

None

ATTENDANCE

Kesia Doucette

We have certificates for perfect enrollment for first semester which includes a free meal at "Islands". We need to find ways to motivate kids for attendance.

BUDGET

Kesia Doucette (see above)

GRANT WRITING

Elizabeth Zubkoff

Met with Ronya, talked about need for core literature titles (searching for grants). Newberry Award Winners needed. PE Grants needed. Need a PE program at school. "Got Game" in which we would hire the coaches, 2 full days \$525 per week designed for teaching kids basic physical activities. Work with ideas for the jog-a-thon. Look into parent funding. Review literature with curriculum committee before making any purchases.

SAFETY

Deon Bush

Need rations / non-perishables. Canned water. Teacher safety is important - light by the classrooms. Need **Dads for Safety** attendees. Need help on Front Gate with illegal parking. Hope Cameron will help with e-blast.

BEAUTIFICATION

Sybil Goodkin – No update

BY-LAW

Christine Higgins
See above new business

OUTREACH

Hope Cameron
No Update

CURRICULUM

Suzanne Eisenberg
No Update

ELAC

Sandra Rodriguez
3 things to focus on for ELAC:

1. Need info about how reclassification works? How does it work / how to change status, reclassify by 5th grade.
 2. Identify how to make teaching process more effective. Survey teachers to find out what would make them more effective.
 3. Carry out and awareness campaign. What it is / what it is for. There is a committee for advocacy.
- There are currently 2 parents on the committee... very serious about it and involved.

PFRD

Hope Cameron
Met last month. Attendance is spotty so they're looking at changing up times of the meetings (am/pm). Revising bi-laws. Holiday boutique open. Riverside has families in need this Holiday Season. We are taking donations from gift cards for families.
Kesia Doucette confided that three (3) families noted they're homeless at the school. Looking for ways to provide assistance through outreach options.

SCIENCE

Sybil Goodkin
No update

TECH

Internet is not reliable. iPads are here... Chromebooks here. Ronny is working hard getting everything set up. Internet down for 2 days recently.

Public Comment

None

Adjourned 4:37pm

Action Log Summary

New actions this meeting:

Sybil Goodkin will investigate options for PFRD Board Member Representative having a voice on the Governance Council, if not a voting right (Charter Element 4).

Kesia Doucette will review school report card and send the card back to parents along with an explanatory letter in January 2016.

Carryover actions from prior meetings:

- **Kesia** will email charter review self-evaluation to the council
- **Art and Curriculum Committees** need to meet to discuss the larger arts in the classroom options with regard to electives.
- **By Laws Committee** - Change By Laws wording for the hiring committee to upper grade rep or lower grade rep rather than specific grade level reps.
- **Curriculum Committee, Governance Community Involvement Committee, Grant Writing Committee and Awards Committee and Kesia Doucette:** need to collaborate on student character building program possibilities.
- **Kesia Doucette:** Find out from LAUSD what happens if our school hits capacity in the near future.

Completed since last meeting:

No Report